

TITLE OF REPORT - PUBLIC QUESTIONS AT THE HEALTH AND WELLBEING BOARD	
HEALTH AND WELLBEING BOARD - 11 NOVEMBER 2020	CLASSIFICATION: Open
WARD(S) AFFECTED All Wards	
CABINET MEMBER NOT APPLICABLE	
CHIEF EXECUTIVE	

1. BACKGROUND

1.1 Public involvement in the work of the Health and Wellbeing Board is considered important in the design of services and how needs are assessed. There is now to be a public forum towards the beginning of Board meetings in which the public can ask questions.

1.2 Members of the public wishing to submit a question to the Board must notify Governance Services eight clear days before the Board meeting at which they wish to ask a question. If submitted questions are appropriate they will be invited to attend the meeting. If a person who has submitted a question is not present, a written reply will be provided to the questioner. Questions must be about matters for which the Board has responsibility, or which affect the Borough. Questions may be rejected if they fall within the categories outlined in the attached procedure. Public question time will be limited to 15 minutes.

1.3 Information is now on the Health and Wellbeing Board webpage on how members of the public can raise these questions. There are to be social media messages on a weekly basis before meetings of the Board as a reminder of the opportunity to submit questions.

2. RECOMMENDATION

2.1 To formally confirm the procedure for public questions at the Health and Wellbeing Board.

3. COMMENTS OF THE GROUP DIRECTOR OF FINANCE AND CORPORATE RESOURCES

3.1 There are no financial implications

4. COMMENTS OF THE DIRECTOR, LEGAL & GOVERNANCE SERVICES

3.1 There are no legal implications.

APPENDICES

Council procedure for public questions at Council meetings.

BACKGROUND PAPERS

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012 publication of Background Papers used in the preparation of reports is required

Council procedure for public questions at Council meetings.

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